

# VENDOR EXPO REGISTRATION FORM 2017



105 S. 5<sup>th</sup> Street, Reading, PA 19602  
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[www.mercypregnancycenter.org](http://www.mercypregnancycenter.org)

August 2017

Vendor Expo: A positive way to bless and assist the ministry of Mercy, and for vendors to expand their business in the local community.

Date: Tuesday, October 17, 2017

Location: Grace Fellowship Church, 622 Old Lancaster Pike, Shillington, PA 19607

Set up time: 5 pm (please arrive at 5 pm as the doors will open for customers promptly at 6 pm)

Ending time: 8:30 pm

Cost: \$25 per table

Early registration of \$25 by Sept. 14<sup>th</sup> secures a rectangular table for the first 10 vendors who submit payment. All other vendors will be assigned a round table the night of the event. A total 18 tables are available for vendors.

Info. for Vendors

1. **Tables are provided.**
2. **RSVP Deadline: September 30<sup>th</sup>. \$25 non-refundable deposit due upon registering.**
3. **Minimum contribution to Mercy of 10% of all sales on the night of the event.**
4. **Vendors are responsible for collecting and processing orders – including payment, delivery, and/or return of items.**
5. **Vendors have the option of offering cash and carry only.**
6. **Mercy CCPC is not responsible for insufficient fund checks.**
7. **Vendors are responsible for their items.**
8. **Food will be available for purchase with proceeds benefiting the ministry of Mercy.**
9. **Please participate in advertising by posting on YOUR social media network!!!**
10. **NOTE: IF YOU ARE UNAVAILABLE THE NIGHT OF THE EVENT, PLEASE LET US KNOW SO WE MAY SECURE ANOTHER VENDOR! THANK YOU!**

Food: Hot Dogs & Sauerkraut, Baked Goods, and Drinks available for purchase.

For additional information, please contact Terri at 610.376.0848 or [terri@mercypregnancycenter.org](mailto:terri@mercypregnancycenter.org)

Please cut along line and return bottom portion to the above address or fax to number above after paying online!

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Business and Contact Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

\$25.00 Table Fee may be submitted on line @ [www.mercypregnancycenter.org](http://www.mercypregnancycenter.org) or by Check: # \_\_\_\_\_

Early registration of \$25 by Sept. 14<sup>th</sup> secures a rectangular table for the first 10 vendors who submit payment. After the first 10 rectangular tables are secured, all other vendors will have access to round tables. Any questions please call Terri @ 610.376.0848.